

St. Mary of the Hills School

Acceptable Computer and Internet Use Policy

Saint Mary of the Hills has an exciting opportunity to expand learning access through the use of a computer network and Internet access for our students. Our goal in providing this service to students is to promote educational excellence. With this opportunity comes the responsibility for appropriate use. The network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. **Therefore, we require all parents and students to read this document prior to signing. This returned parental permission slip must be on file at the school; if not, students will not be allowed to use the Internet at Saint Mary of the Hills School.**

Access is a privilege – not a right. Access entails responsibility. Students are responsible for good behavior on school computer networks just as they are in classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communication apply. These are outlined in the Parent/Student Handbook (revised 9/06).

Network storage areas may be treated like school desks or closets. The Network administrators or Principal may review files and communications to maintain system integrity and ensure that users are using the system responsibly.

The following are considered, but not limited to, unacceptable use of the network/computer. Any infraction of network/computer use rules may lead to discipline as well as temporary or permanent suspension of the use of the network/computer. The principal or network administrators will deem what is inappropriate. Parents will be contacted of any infractions.

- Using the network/computers for non-school activities.
- Plagiarism/Violating copyright laws.
- Sending or displaying inappropriate or hateful messages, pictures or using inappropriate language or profanity.
- Sending or receiving inappropriate material.
- Harassing, insulting or attacking others.
- Damaging computers, computer systems or computer networks.
- Trespassing or using others' folder, work or files.
- Violating the privacy of others or revealing passwords.
- Transmitting personal information without permission of parents or teacher.
- Visiting Internet sites/chat rooms not authorized by the school.

Accessing the Internet

Saint Mary of the Hills will provide the following precautions to protect students from illegal, obscene, offensive and inaccurate material:

- Educating the student in the proper use of the Internet.
- Appropriate supervision and monitoring of student use.
- Filtering software designed to restrict access to unsuitable Internet sites.

Use of the Internet without a clearly defined educational objective, understood by student, parent and teacher, is not allowed. Therefore, Network and online games and engaging in personal online discussions or chats are prohibited.

Students should not seek out or view sites containing objectionable material that are inconsistent with the educational goals of Saint Mary of the Hills School. We realize it is possible to stumble upon sites said material. Students are expected to behave in a responsible manner and leave the site immediately and notify their teacher. A good rule of thumb when viewing a site might be, "Would I stay on this page if the principal or my parents were looking over my shoulder?"

USER AGREEMENT AND PARENT PERMISSION FORM

As a user of the Saint Mary of the Hills computer network, I hereby agree to comply with the stated regulations, communicating over the network in a reliable fashion while honoring all relevant rules and regulations.

I have discussed the above Acceptable Use Policy with my son/daughter.

Student Name _____ Grade _____
(please print)

Student Signature _____
(students in PreK – Grade 8)

Parent Name _____
(please print)

Parent Signature _____

Date _____

Note: This permission form must be returned on the first day of school.
This form covers the 2006 – 2007 school year.